

Checklist & Tips for a safe working environment

- ☐ Do you know which colleagues are Emergency Response Officers and what their tasks and rolls are?
- ☐ Can you raise an alert as a non-ERO?
- ☐ Are you familiar with the internal alerting procedure?
- ☐ Are the escape routes free of obstacles?
- ☐ Are the emergency exits not blocked?
- ☐ Do you know where the assembly point is?
- ☐ Do you take part in an annual evacuation exercise?
- ☐
- ☐
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- ☐



OUR EMERGENCY RESPONSE OFFICERS

MAKE SURE YOU ARE INFORMED AND KNOW WHO
TO ADDRESS IN CASE OF A CALAMITY!

INTERNAL ALERTING PROCEDURE: